

# Toggling Between Roles and Accounts (Insights Platform)

[absence-help.frontlineeducation.com/hc/en-us/articles/360019020413-Toggling-Between-Roles-and-Accounts-Insights-Platform-](https://absence-help.frontlineeducation.com/hc/en-us/articles/360019020413-Toggling-Between-Roles-and-Accounts-Insights-Platform-)

In some cases, you may have alternate roles or accounts assigned to you, based on position(s) you work within a district. If this scenario applies, you can easily alternate between the various roles/accounts via your name option in the top right corner of the page.

Select this dropdown to reference its menu and click on one of the available accounts to access that role.

The screenshot displays the 'Absence Management' interface for the 'Victoria County School District'. The top navigation bar includes a help icon, the district name, a user profile for 'Amy Pond' with a dropdown arrow, and a notification bell. The main content area features two calendar views for January and February 2020. A legend at the bottom indicates that blue squares represent 'Absences', orange squares represent 'Closed Day', and yellow squares represent 'In-service day'. On the right side, a dropdown menu titled 'YOUR FRONTLINE ACCOUNT' is open, showing the current role 'Employee' with a green checkmark, an alternate role 'Employee (Aide)', and options for 'Account Settings' and 'Sign Out'. The 'Employee (Aide)' option is highlighted with a red rectangle.

## Note

The value in parenthesis is taken from the "Title" field assigned to you by the District Administrator.

© Copyright 2020 Frontline Education